Minutes  General (ordinary) Meeting  Date:  21/7/14

Meeting opened 7:15pm in School library

1. President’s welcome and opening remarks – Welcome by Gerard Kelly
2. Presentation by Elevate study skills program presenter. Go to www.elevateeducation.com for further information. To login to student site: username jamesd password pacco
3. Apologies – Matt Swain; Graeme Sutherland; Donna Flanagan
4. Minutes of the previous meeting
   Motion to confirm minutes from previous meeting put by Donna Flanagan.
   Moved – Jane Warren
   Second - Carrie Hall
   Carried

5. Business arising from the minutes
   Shirt length – Jane Warren sent letter requesting 2 shirt length options to Daylight. Met with Debbie re ordering 2 length in junior and senior shirts from medium sizes up. May cause storage issues for uniform shop. Should be available after September order and will be publicised in newsletter.
   Shine program – need the money– Chris and Donna to met with Matt and organised payment.
   Staffing – Science position filled by Nigel Bolack
   HT English advertised – Chris Ellevesen parent rep. Contact if any suggested/preferred skills/attributes for candidate. (Parent communication priority and HSC marking experience flagged as important to parents)

Electronic payments and Nicole’s backpay need sorting. Chris and Donna met with Matt 5/6 – Matt to clarify award and costs. Nicole’s backpay finalised. Electronic pays – hold up with the bank – Matt calling every 2 days to try to finalise.

Last meeting Motion to approve increase in pay for Jenelle and Nicole in canteen by 10% to and backdate to start 1st January 2014 year. Look at again in December and review. Advise by letter. – some concern this has not been implemented yet. Matt to report next meeting.

Funding application from Industrial Arts to supply cutting guide and spiral $2340 - paid
Library - $3000 books - paid

General agreement that decision be made after consulting with Matt and sorting out already pending payments and Canteen wages.

Do we have/can we organise a record of which faculties have received funding in the past and how much to help in consideration of funding requests?
6. Correspondence

In
Garry Payne Administrator P&C Fed – P&C Fed election notice plus nomination forms for delegates/councillors
Garry Payne Administrator P&C Fed - copy of the new Constitution of the Federation of Parents and Citizens Associations which was gazetted on Friday 27 June
Garry Payne Administrator P&C Fed - request for president’s details for election of Councillors and Delegates for P&C Fed
Ela Comertpay (insurance@pandc.org.au) – P&C Membership and Insurance renewal due 31 July
Deanne Piper - Entertainment Publications | NSW South Coast - fundraising Entertainment discount book – discuss next meeting

Out
Garry Payne Administrator P&C Fed - president’s details form completed
Deanne Piper - Entertainment Publications – said we would discuss next meeting
Chris and Matt met after the meeting and completed P&C Fed membership and insurance renewal.

7. Business arising from the correspondence

Exec to organise memb and insurance renewal (done Fri 25/7)

8. Reports:
   a. President’s report – Nil
   b. Treasurer’s report – Nil
   c. Sub-committee reports
      Canteen – Janelle asked if canteen audit back yet (Chris checked with Matt on Friday 25/7 and yes – all good – Matt to give more info next meeting).
      Fridge fan replaced – some stock loss
      New food options – chicken enchiladas and meal deals
      Uniform – Jane asked if we wanted to evaluate the new uniform. Parents happy, leave for now. Gerard Kelly suggested some girls would like a nice pair of shorts. Jane to look at options.
   d. Principal’s report – (Gerard Kelly) – possible minor reduction in staff 2015 due to fall in student numbers.
      Gonski report/funding model – meeting with teachers next Wed; information to be distributed via newsletter.

9. General Business

Jonny –students travel to leisure centre for sport – can bags be left somewhere? Darryl Shepherd to talk to Steve Hudson. – any follow up required??
Mitch Grove (careers teacher) not invited to speak at this meeting due to Elevate presentation. Chris to invite to next meeting.
Jill McGuinness request for funding to support Josh Mayo and Grace Stewart who travelled to South Africa in July with Australian All Schools hockey. Need to check policy with Matt. General agreement to fund if it fits in with policy. Need to publicise policy with parents/staff.
Chris to email Jill. (Chris checked policy with Matt on Fri - $200 per student for state level and above representation. Matt to forward policy and place on website.)
Jane noted new meeting dates were correct on calendar but not on P&C website – Philippa to adjust.
Suggested P&C could possibly assist funding Elevate in the future if necessary.

10. **Date of next meeting**  13 October; 7pm KHS Library

11. Close  9:10pm

All parents are invited to suggested guest speakers (or topics and we can find a speaker ) that you would like to address P&C meetings during the year. Contact the school office or Chris 0434 994 050 or kiamahighschool@pandcaffiliate.org.au

<table>
<thead>
<tr>
<th>Term</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Term 1</td>
<td>Monday 10 March – Year advisors to speak; AGM</td>
</tr>
<tr>
<td>Term 2</td>
<td>Monday 5 May; 2 June</td>
</tr>
<tr>
<td>Term 3</td>
<td>Monday 21 July General; 25 August Executive</td>
</tr>
<tr>
<td>Term 4</td>
<td>Monday 13 October General; 17 November Executive</td>
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