Kiama High School Parents and Citizens Association

Saddleback Mountain Rd KIAMA 2533

ABN: 84 419 431 751

Minutes General (ordinary) Meeting Date: 12/10/15

Meeting opened 7:15pm in School library

1. President’s welcome and opening remarks - Donna welcomes everyone to meeting
2. Apologies – Erica Stocker, Sara Parkinson, Michelle Springett
3. Minutes of the previous meeting
   Amendment - Canteen – 70-80% profit margin
   Motion to confirm minutes from previous meeting put by Donna Flanagan.
   Moved – Vicki Cook
   Second - Sheree Humphries
   Carried

4. Business arising from the minutes
   John – senior jersey suggestion – principal’s report
   Entertainment publications fundraising book – managed by front office for Children’s Medical Research fundraising – so we won’t pursue
   Greg Hand- Director student welfare approached – offer to create an IM class – principal’s report
   Teaching Positions – Head Teacher TAS - principal’s report
   Canteen Employment – awards have been changed – Treasurer report
   Need to finalise change in signatories – Donna /Vicki after meeting. –done

5. Correspondence
   In
   • Thanks from Gai Delavere for continued financial support for Shine Program
   • Parent question re not receiving newsletter – advised to contact school office
   • Gel Flowerdew – re traffic concerns and consultation with Kiama Council safety officer Janelle Burns
   • Andrew Sloan – (Councillor) re support and concern for resolving traffic issues
   • Tim McLeod – (Kiama Council Engineering works) – progressively working on items on prioritised list of works; no money 2015-2016; Next item proposed u-turn bay east of bridge and review of no stopping zones.

Out
   • Letter from exec re Saddleback Mtn Rd safety issue – to Kiama Council, Gareth Ward, Glenn Kolomeitz
6. Business arising from the correspondence

**Traffic dangers Saddleback Mtn Rd – 5 Oct** – Sharon Blair went to meeting with council traffic committee – council do support action but funding 50-50 from RMS and Kiama Council now the issue. Major concern, especially now there has been an actual incident with a child being hit by a car. Neil Reilly advocate – and Gareth Ward will take to minister. Budget for 2016-17 – turning bay proposed; drop off school side; parking restrictions may be removed – a problem for residents voiced by Sheree Humphries if parking restrictions removed. Donna - Drop off bay inside school ground – DoEEd will not give land and council cannot buy land at current rates. John suggests maybe possible to retain land but also have drop off bay provided inside school grounds. Also looking at taking a portion of park near bus bay as drop off zone. Donna suggests dedicated meeting, with P&C, Gareth Ward and Janelle (council safety) – John – invite press also – someone from DoE; Jane suggests resident be informed of meeting via letterbox drop. Donna suggest Brian Whittaker (traffic engineer), Neil Reilly, DoEd rep to brainstorm ideas/alternatives to basic turning bay option. Dedicate next scheduled meeting – 16 Nov – as public meeting. Advertise meeting via newsletter, direct letter from school, newspaper. John and Donna and Sharon to liaise. John and Donna to attend next council meeting – 20th Oct.; public participation 19th Oct.

7. Reports:

   a. President’s report – Donna attended Yr 12 Graduation – more intimate venue than Shellharbour Club – went well. Guest speaker was good. Possible to streamline presentation of awards when a student receives multiple awards?? John to review.

   b. Treasurer’s report – a couple of bank statements –

      Janelle reviewing pricing; paid P&C Assoc and public liability fees.

      A review of the canteen staff terms and conditions has been completed by Vicki and these findings were presented to the meeting with recommendations to bring them into line with the current award that they should be paid under. Letters of confirmation outlining their terms of employment etc would be issued to Janelle and Nicole. Any queries can be directed to Vicki.

      Motion to approve the changes proposed

      Moved Vicki Cook

      2nd Donna Flanagan

      Carried

      Annual leave – to be reimbursed to Janelle – for the interview panel duty.

      Move – Vicki Cook

      2nd Jane Warren

      Carried
c. Sub-committee reports

**Canteen** – 25 Nov – Yr 6 day – charge school to feed them. 2 Dec yr 6 to 7 night. 9th Dec canteen Christmas party for volunteers – Sebel. Staff devt day Nov 10 – Nicole and Janelle to attend; Brigitte to staff canteen. Price increases for slice and biscuits; healthy food stay same until end of term; some hot food increase next year. Has been no price increase for several years. 18-27 Nov Janelle on holidays – Nicole to replace Janelle and Brigitte rep Nicole. 4th term always difficult with volunteers.

Janelle was community rep on interview panel – thanks from John.

**Uniform** – nil

d. Principal’s report – John Salmon – Saddleback Mtn Rd – see above.

Yr 12 completion day – a great day and no dramas. HSC Exams commenced today.

Jerseys – meeting with Daylight re need – resulted in Daylight changing their policy (was not cost effective for numbers being ordered) – now have senior jersey in uniform shop. No further pursuing of alternative jerseys.

Support class – enrolment meetings today. Up to 18 places; 7 yr 7 students starting 2016 – Intellectually Moderate (no space in immediate area otherwise). Kiama, Albion Pk – parents very grateful for class. Staffing looking at appointment staff. 1 teacher, special program; mainstream for electives. Looking for teacher’s aid. Paul Roger involved (Yr 7 deputy). Ruth Power agreed to be HT Support. Looking for a room – possibly E-Block.

New HT Admin – Julie Liddle (presently Figtree HS) – Dave Smith has been relieving in this position – has been doing a fantastic job but did not apply, has chosen to return to classroom teaching.

HT TAS – Kylie Chapman appointed (was relieving)

A number of temporary positions – staffing wants these filled; in process of filling positions (3) in science.

All Part Time staff asked to be flexible – fit in with timetable; trying to streamline and reduce split classes.

$120 000 in trust account – put there for collaborative learning. Met with Kiama area principals – may get some of money (initial purpose state-wide collaborative learning). Some needs to be repaid- looking at technology; enquiry learning; transition from primary to HS; observation cameras – (best practice lessons; from primary schl; Performance devt framework observations; ).

Subject selection – 8-9 and 10-11 – 95% hit rate for students getting their subject selections. Some subjects not running – eg Textiles and Design yr 11 (low numbers).

Distance ed – not necessarily available – if really needed for career options, may be possible. Textiles – can be difficult to complete and supervise for distance students.

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8. General Business

Sheree – any way to direct questions to someone so answer can be prepared for next meeting? Email Chris at kiamahighschool@pandcaffiliate.org.au and will try to forward question to appropriate people.

Jane – yr 11 exams – some very difficult – why?? John’s advice – get in touch with HT of faculty – is this my child or too little work or a prob with the paper. What’s the policy with not returning completed exams papers?? Students can’t review properly – John to look into.

9. Date of next meeting  Monday 16 November Kiama Library 7pm

10. Close  9:45pm

All parents are invited to suggested guest speakers (or topics and we can find a speaker ) that you would like to address P&C meetings during the year. Contact the school office or Chris 0434 994 050 or kiamahighschool@pandcaffiliate.org.au

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