Kiama High School Parents and Citizens Association

Saddleback Mountain Rd KIAMA 2533

ABN: 84 419 431 751

Minutes General (ordinary) Meeting Date: 13/10/14

Meeting opened 7:10pm in School library

1. President’s welcome and opening remarks
2. Apologies – Matt Swain, Philippa Wilcox, Jane Warren, Judy Hunt
3. Minutes of the previous meeting
   Motion to confirm minutes from previous meeting put by Donna Flanagan.
   Moved – Leisha Stuckey
   Second - Vicki Cook
   Carried

4. Business arising from the minutes

   Electronic payments and Nicole’s backpay - Chris and Donna met with Matt 5/6 – Matt to
   clarify award and costs. Nicole’s backpay finalised. Agreed consensus of meeting to be
   implemented in terms of pay increase. Electronic pays – hold up with the bank – Matt calling
   every 2 days to try to finalise.

   As of 13/10 – still Jackie unable to meet with Matt last few weeks - electronic payments still
   not going through. Matt to meet with Donna on 14/10.

   Do we have/can we organise a record of which faculties have received funding in the past
   and how much to help in consideration of funding requests?

5. Correspondence

   In
   Received 3 cheque books and bank statements
   Thank you from S Mayo for funding support
   NSW Young Achiever Awards publicity – www.awardsaustrali.com to nominate a young
   achiever. Sections: Career kickstart; Indigenous achievement; Science leadership;
   Fashion/Arts; Leadership and innovation; Environment and Sustainability; Community
   service. Nominations close 4 Dec 2014.
   P&C Federation Member register update – Chris to complete online.

   Out
   Letters and funding to J Mayo H Mayo and H Rainie

6. Business arising from the correspondence

7. Reports:
   a. President’s report – Donna attended Yr 12 graduation – improved
      celebration/procedure; student powerpoint; performances.
   b. Treasurer’s report – NIL From statements - $10415 in General account; $449 in
      Building account (thought it was closed?? Check with Matt; Canteen acct???)
c. Sub-committee reports

Canteen – Janelle asked if canteen audit back yet (Chris checked with Matt on Friday 25/7 and yes – all good – Matt to give more info next meeting). Jenelle would like to see final audit when possible.

Floor and wall painted end of last term. Paintings completed 3 years ago now hung in canteen area. SRC have started milkshake Mondays – Jenelle very supportive of them. Now have an SRC – Canteen rep to bring suggestions etc to Jenelle.

Plenty of Yr 7 volunteers; parents steady

Dapto High phoned – coming to see our canteen as they have money to upgrade/change service. They’re losing money and want to learn how to make money. Smith’s Hill visited last week for consultation/info/guidance.

Christmas party to be orgd in next few weeks.

Last WHS visit said floor will soon not make food grade reqts – need lino floor and stainless steel benchtops. May need general revamp. Graeme to investigate code reqts (may be diff for council/schools) with asset mgt. Otherwise – happy.

Uniform –July - Gerard Kelly suggested some girls would like a nice pair of shorts. Jane to look at options. – any further info??

d. Principal’s report – Request for funding from Terry Wild – Vocal group – happy to support in line with other group support amounts.

Electronic diary – Intro to Yr 12 now, then yr 11 next yr. Request for P&C support to contribute towards – Graeme still to formalise numbers. Parents will be able to access. In process of introducing Bring Your Own Device to school. Electronic roll marking for Yr 12 working well – will extend.

Staffing – 2015 – probably 1110 students – 75.6 staff – overall reduction not as significant as it could have been. Yr 7 numbers now growing (had been reducing).


Darryl Shepherd to retire January 2015. May be transfer; may be merit selection.

English HT Position – Maria Chatfield appointed on Merit selection.

Now significant vacancies in English dept.

Graeme offer to train interview panel members if people interested. – Darryl Lesley interested. Chris email Graeme list from previous

Largest number of HSC special provisions. All good for start of exams today.

8. General Business

SRC Presentation re Lockers. Lockers will pay for themselves within 3 years then will provide income for SRC and P&C. Location – Bottom and top floor L-block (senior study area). Priority to offer yr 11/12 locker first, then offer to students generally.

Motion to support subject to approval by staff and after consultation with Matt Swain. (Donna; Chris) – unopposed.
Guest Speaker - Mitch Grove – Careers – very happy for parents to contact him.

Mitch.grove2@det.nsw.edu.au

Mitch’s role/activities: Fortnightly lessons yr 10 careers; individual counselling students; parent consultation; coordinate VET in school/liason with TAFE; school based apprenticeships (approx. 40 ss at any time Nowra – Wgong TAFE/college campuses); coordinate work experience program on demand yr 10-12 ; work ready program alternative pathway senior students; alternative courses with small groups of juniors; Contact point for other projects (KCC Digital Business – 15 ss paid work exp digital marketing; Smith Family & GPT Workible Project; Project Able – working in disability sector experience/info)

Rep KHS Illawarra careers advisors network; annual careers expo; coordinate Uni Admissions Centre processes – early entry; scholarships; uni choice; Coordinate UOW early entry admission

Events - Yr 12 uni discovery day; trade readiness progs with TAFE (5 day course); trade roadshow Yr 10 ss; Taste of TAFE Day yr 10; Architecture careers taster day; Presentations at school at lunchtime (UOW ss, Volunteering orgs etc)

Information management and dissemination – careers alert, newsletter, yr assembly presentations, new website – www.kiamahighcareers.com

Priorities for future development of careers at KHS – careers as a cross curricular focus – helping ss ID employment skills in all subjects; careers as a 7-12 program; Implementation of Australian Blueprint for Career Development; Investigate alternative teaching options – online modules, small grps, team teaching etc; changing work experience supervision to ensure maximise benefits; more speakers (parents/community links); case mgt of students, information storage; case notes for each student.

Thanks to Mitch for presentation/info/changes being initiated.

Darryl – raised idea of Mock interviews with employers; at present case by case as needed

Work experience – how does it work? – in the past was done as a block – all yr 10, 2 weeks. Scale of organisation now huge. Now – on demand; needs to be promoted better. Many students do apply (approx one third) – students keen to leave school more likely to take up the option. VET course requirements for compulsory work experience now has meant including all yr 10 also unmanageable.

9. Date of next meeting      17 November (Executive meeting); 7pm Sebel

10. Close       9:20pm

All parents are invited to suggested guest speakers (or topics and we can find a speaker ) that you would like to address P&C meetings during the year. Contact the school office or Chris 0434 994 050 or kiamahighschool@pandcaffiliate.org.au
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